# exercise::05
## Character & Paragraph Formatting

**Assignment** ::
There are six pages in the provided InDesign document. On each page on the left there is formatted example text, and on the right a plain text version.

Using the skills learned in class, make the text on the right look exactly like the example to the left. Be sure to read the **Key Skills** listed at the top of each page.

Since the text frames on the left are editable, the complete answers to this exercise are already given to you. Your task is to gather what information you can from the example (by selecting text and reviewing the Character and Paragraph panels), and then apply those formatting options to the text on the right. Be sure to practice the tools and keyboard shortcuts discussed in class. It's more important to practice than to finish the exercise quickly.

**A Word About Fonts** ::
While this exercise tries to use fonts that are available on Adobe Fonts, there might be some issues between what it specified in the exercise file, and what you have installed or are able to install on your computer. In theory, the provided fonts should auto-activate when you open the file. If need be, you can use your own Creative Cloud account and activate them there.

- **https://fonts.adobe.com/my_fonts**

In addition, there may be differences between how type is rendered between macOS and Windows computers. For reference, here are the font families used in the exercise document:

- Adobe Caslon Pro
- Adobe Garamond Pro
- Open Sans
- Wingdings

**Requirements** ::
Rename your InDesign file `lastname_firstname_05.indd`, placing your name in the filename. Save your file frequently. When done, copy that file to your shared Drop Box on Google Drive for this class. You do not need to turn in any other files.

This lab exercise is due by the end of class.