exercise::01
Document Setup & Pagination

Assignment ::
Given the specifications listed on the back of this handout, create a **new InDesign document** for each of the specifications based on the information provided, and save it to a folder on your computer. Note that some of the Specs have additional instructions to follow once the document is created.

The names of the new documents should follow the pattern below, with the *##* replaced with the Spec number, and *lastname* replaced with your last name.

    lastname_ex01_spec##.indd

Requirements ::
Save your InDesign files to a folder titled `lastname_firstname_01`, and copy that folder to your shared Drop Box on Google Drive for this class. This exercise is due by the beginning of class on **Monday, January 13th, 2025** (Week 02).

Specifications are listed on the next page of this handout...

Specifications ::
Note: Margins, Bleed and Slug are displayed in this format: *Top, Bottom, Left/Inside, Right/Outside*.

If a single number is given, then use that number for all four measurements.

Spec #	Width x Height	# of Pages	Facing Pages?	Columns		Margins *Top, Bottom, Left/Inside, Right/Outside*	Bleed	Slug
				#	Gutter			
01	8.5" x 11"	5	No	1	0	.5", 1.25", .5", .5"	.125"	0
02	17" x 11"	2	Yes	5	.2"	.75"	0	0
03	8.5" x 11"	8	Yes	3	.167"	.25", .25", .625", .25"	.25"	0, 2", 0, 0
04	8" x 8"	1	No	6	.2"	.5"	0	0
05	8.5" x 11"	4	No	2	.25"	.5"	0	0
	For this document, create a few random objects on the A Parent Page (circles, random text, etc.), and apply that Parent Page to *only* pages 2 and 4.							
06	3.5" x 2"	6	No	1	0	.125"	0	0
	For this document, draw a circle and a text frame anywhere on the A Parent Page, and enter a name into the text box. Apply the A Parent Page to all pages, then edit the text on each page, entering a unique name on each page (you must override the Parent Page items to do this).							
07	5.375" x 8"	4	No	1	0	.375"	0	0
	For this document, check the Primary Text Frame option. Once created, go to the A Parent Page, select the frame using the Selection tool, and select Object > Text Frame Options…. Set the number of columns to 3. Finally, go to the first page of the documents, select the Primary Text Frame on that page, then select Type > Fill with Placeholder Text. Return to the A Parent Page, and change the number of columns to 2. Review the pages in the document to see how they have changed.							
08	9" x 12"	16	Yes	5	.167"	1", 1", .75", 2.375"	.375"	0, 0, 3", 0
	Draw a text frame somewhere on each side of the A Parent Page, and insert an automatic page number (Type > Insert Special Character > Markers > Current Page Number). Make the type size at least 72pt so that it is visible.							
09	11" x 8.5"	1	No	8	.167"	.5	0	0
	Create a new document with the setting above, then change them to the following: • Change the page size to 7.5" x 5.5" (landscape) • Add 9 additional pages to the document • Enable Facing Pages • Add an additional page to the A-Parent Page (right-click on A-Parent Page > Parent Options for A-Parent…) • Change the number of columns on ONLY the odd-numbers pages to 3 • Change the margins of all pages to .375" for the top, bottom, and outside, and set the inside margin to .625"							
10	?	?	?	1	0	.25"	0	0
	For this Spec, create an InDesign document that will be printed double-sided and bound using the saddle stitch method. The final, trimmed size of each open page *spread* (two pages) of the booklet will be 14" wide by 7" tall. The booklet required 5 sheets of paper. Determine the page size, number of pages, and whether the Facing Pages box should be checked, and create a new document with these specifications in InDesign.							